



STANDARD ATHLETIC CLUB

SETTING THE STANDARD SINCE 1890

Association Loi de 1901

Statuts and Club Rules

- I. *Statuts* of the SAC
- II. Club Rules



STANDARD ATHLETIC CLUB

SETTING THE STANDARD SINCE 1890

Statuts

Version 2022

Article 1. NOM

1.1. Il est fondé entre les adhérents aux présents Statuts une Association régie par la loi du 1er juillet 1901 et le décret du 16 août 1901, ayant pour titre STANDARD ATHLETIC CLUB.

Article 2. OBJET ET DUREE

2.1. L'Association a pour objet dans une ambiance internationale, anglophone et amicale :

2.1.1. l'organisation, la pratique, la promotion et le développement, au profit et adaptés à des jeunes et des adultes, notamment, des sports suivants : tennis, football, cricket, squash, golf, snooker et autres activités sportives que le Comité de Direction considère appropriées;

2.1.2. de proposer à ses membres, un programme régulier d'entraînement sportif dans la (ou les) discipline(s) de leur choix, afin de les préparer aux rencontres sportives officielles (compétitives ou de loisirs) organisées à tous les degrés de programmation (départemental, régional, national, international) ;

2.1.3. de permettre à ses membres, grâce au sport pratiqué dans un cadre officiel et reconnu, de développer leurs aptitudes physiques, mentales et sociales et donc de leur ouvrir de plus larges perspectives d'intégration sociale ;

2.1.4. de favoriser l'expérience de l'initiative de la responsabilité et du civisme en invitant ses membres à prendre une part active au fonctionnement de l' Association ;

2.1.5. de créer un cadre pour la pratique des activités sociales non-sportives telles que le bridge et les échecs.

2.2. Les moyens d'action de l'Association sont la tenue d'Assemblées périodiques, la publication d'un bulletin, les séances d'entraînement, l'organisation et la participation aux compétitions, les conférences et cours sur les questions sportives et, en général, tous exercices, toutes initiatives et notamment l'organisation de manifestations propres à la réalisation de son objet.

2.3. La durée de l'Association est illimitée.

Article 3. Siège social

Le siège social est situé à Le Clos Oboeuf Route Forestière du Pavé de Meudon, 92360 MEUDON-LA-FORET. Le siège pourra être transféré par décision du Comité de Direction tel que ce dernier est défini à l'article 9 ci-dessous.

Article 4. Membres

4.1. L'Association se compose de

- Membres actifs
- Membres honoraires

Article 5. Admission

5.1. Pour faire partie de l'Association, les admissions de membres doivent être agréées par le Comité de Direction, sur les demandes présentées.

5.2. Les membres actifs doivent, en outre, avoir accepté les présents Statuts et les Règles extra-statutaires (*Club Rules*) et avoir été proposés par deux membres de l'Association, avant d'être agréés par le Comité de Direction.

Article 6. Les Membres

6.1. – Sont Membres actifs les personnes qui, après avoir accepté les présents Statuts, les Règles extra-statutaires, s'étant acquitté de ses droits d'entrée et avoir été proposés par deux membres de l'Association, sont agréés par le Comité de Direction et s'engagent à verser une cotisation annuelle selon le barème en vigueur.

6.2. – Sont Membres honoraires les personnes dispensées de verser une cotisation annuelle, cette dérogation étant accordée à la discrétion du Comité de Direction.

Article 7. Radiations

7.1. La qualité de Membre se perd par :

7.1.1. La démission (toutefois, celle-ci pour être valable doit être adressée par écrit et accompagnée des sommes dues par le membre) ;

7.1.2. Le décès ;

7.1.3. La radiation prononcée par le Comité de Direction pour non-paiement de la cotisation ou pour motif grave (non-respect des présents Statuts, des Règles extra-statutaires (*Club Rules*), conduite portant atteinte à l'Association...), l'intéressé ayant été invité par lettre recommandée à se présenter devant le Comité de Direction pour fournir des explications. La décision est susceptible de recours devant l'Assemblée Générale. La décision est immédiatement effective et le recours n'est pas suspensif.

7.2. Les Membres qui cessent de faire partie de l'Association pour quelque cause que ce soit n'ont aucun droit sur l'actif social et l'Association est entièrement déchargée à leur égard.

Article 8. **Ressources**

8.1. Les ressources de l'Association se composent essentiellement des cotisations de ses membres et, éventuellement, des subventions de l'Etat, des régions, des départements, des communes et d'autres tiers.

Article 9. **Comité de Direction**

9.1. L'Association est dirigée par un Comité de Direction d'un maximum de neuf membres.

9.2. L'Assemblée Générale choisit parmi ses membres, au scrutin secret, les neuf membres du Comité de Direction, à savoir :

9.2.1. Le Bureau composé de :

9.2.1.1. Un président ;

9.2.1.2. Deux vice-présidents ;

9.2.1.3. Un secrétaire ;

9.2.1.4. Un trésorier ;

9.2.2. Les autres membres du Comité de Direction à savoir :

9.2.2.1. Quatre membres.

Le Comité de Direction est donc composé du Bureau, outre 4 membres.

9.3. Durée des mandats :

9.3.1. Le Président est élu pour 3 ans.

9.3.2. Les autres membres du Comité de Direction sont élus pour 1 an.

9.4. Lorsque le nombre des membres du Comité de Direction descend en dessous du nombre indiqué à l'article 9.1, le Comité de Direction peut coopter un nouveau membre pour la durée restant à courir de son mandat.

9.5. Toutes les fonctions au sein de l'Association sont exercées à titre gratuit, et aucune rémunération ne sera due à cet égard.

9.6. Le Président ou son délégué dûment habilité par lui, représente l'Association en justice et dans tous les actes de la vie civile.

En cas de vacance de la Présidence, jusqu'à la prochaine Assemblée Générale les fonctions du Président, y compris la représentation de l'Association est assurée par les Vice-Présidents (en commençant par le plus âgé) et en cas de vacance de la vice-présidence, par le Trésorier.

9.7. Le Président nomme un censeur choisi parmi les membres et/ou un commissaire aux comptes extérieur qui feront un audit des comptes annuels. Le mandat desdits censeurs et/ou commissaire aux comptes est renouvelable chaque année lors de l'Assemblée Générale.

9.8. Le Comité de Direction statue sur toutes les questions intéressant l'Association, notamment les admissions, les radiations, et la gestion financière.

9.9. Le Comité de Direction veille à l'application des Statuts, des Règles extra-statutaires (*Club Rules*), de la cohérence entre Statuts et Règles extra-statutaires (*Club Rules*) et prend toutes les mesures utiles pour assurer le bon fonctionnement de l'Association.

9.10. Le Comité de Direction fixe la date et l'ordre du jour des Assemblées Générales.

Article 10. **Assemblée Générale Ordinaire**

10.1. L'Assemblée Générale Ordinaire comprend tous les membres adultes de l'Association ayant acquitté une cotisation dite "Full" ou "Social", et comprend également les membres honoraires; elle se réunit une fois par an, sur convocation du

Comité de Direction, et ce au plus tard le 30 juin. En cas de circonstances exceptionnelles, les membres peuvent décider, à la majorité lors d'une Assemblée Générale, qu'elle aura lieu à une date plus tardive.

10.2. Le Comité de Direction fixe l'ordre du jour. Les membres sont en droit d'ajouter des points de discussion et/ou des propositions de décisions à l'ordre du jour, le Comité de Direction pouvant cependant, dans sa convocation à l'Assemblée Générale Ordinaire, fixer une date limite pour ce faire.

10.3. Le Président ou en cas d'empêchement, un Vice-Président, assisté des membres du Comité de Direction, préside l'Assemblée et expose la situation morale de l'Association.

10.4. Le Trésorier rend compte de sa gestion et soumet les comptes, dûment audités par les censeurs et/ou commissaire aux comptes tels que prévus à l'article 9.7 ci-dessus, à l'approbation de l'Assemblée.

10.5. Après épuisement de l'ordre du jour, il est procédé au remplacement au scrutin secret, des membres du Comité de Direction sortants.

10.6. En tant que de besoin il est indiqué que le quorum nécessaire à la validité de ses décisions est de 60 membres votants.

10.7. Les décisions sont prises à la majorité simple sauf lorsque les Statuts en disposent autrement.

Article 11. Assemblée Générale Extraordinaire

11.1. Le Président du Comité de Direction ou son délégué peut convoquer une Assemblée Générale Extraordinaire, suivant les formalités prévues à l'Article 10 ci-dessus et dans les conditions prévues dans les Règles extra-statutaires (*Club Rules*).

11.2. En outre, le Président du Comité de Direction ou son délégué doit convoquer une Assemblée Générale Extraordinaire si 10% des membres ayant droit de vote lui en font la demande.

En tant que de besoin il est indiqué que le quorum nécessaire à la validité de ses décisions est de 60 membres votants.

Article 12. Règles extra-statutaires

12.1. Outre les Statuts, le fonctionnement de l'Association est régi par toutes les Règles extra-statutaires (*Club Rules*) adoptées par les membres.

12.2. Les Règles extra-statutaires (*Club Rules*) fixent les divers points non prévus par les Statuts, notamment ceux qui ont trait à l'administration interne de l'Association.

Article 13. Modification aux Statuts

13.1. Toute demande de modification aux Statuts sera présentée à l'Assemblée Générale, à la condition d'être soumise au Comité de Direction 45 jours à l'avance.

13.2. Les décisions seront prises à la majorité des deux tiers des membres présents ou représentés à l'Assemblée à condition que le quorum, prévu dans l'article 10.6 ci-dessus soit atteint.

13.3. Néanmoins, pour modifier les Articles de Statuts qui prévoient un quorum ou une majorité plus forte, ce sont ce quorum et cette majorité plus forte qui sont requis.

Article 14. Fusion

14.1. La fusion de l'Association avec une autre Association ne peut être prononcée que par une Assemblée Générale convoquée à cet effet, sur un vote réunissant au moins les deux tiers (2/3) des membres inscrits au Club ayant droit de vote.

14.2. Si ce quorum n'est pas atteint, une seconde Assemblée Générale sera convoquée dans les quinze jours avec un ordre du jour identique. Lors de cette seconde réunion les décisions pourront être prises à la majorité absolue des voix à condition que le quorum prévu dans l'article 10 soit atteint.

Article 15. Aliénation

15.1. Toute décision qui viendrait à aliéner tout bien immobilier de l'Association, comme par apport en société, constitution d'une servitude grevant le terrain, hypothèque ou garantie réelle à la charge du terrain, ou vente, ne peut être prononcée que par un vote lors d'une Assemblée Générale convoquée à cet effet.

15.2. Pour une servitude sans conséquence sur la jouissance du terrain pour les membres (exemple : passage de câble sous-terrain, installation d'un transformateur ENEDIS dans un endroit non utilisé par les membres), le quorum est celui prévu

dans l'Article 10 et la majorité requise est la majorité simple des membres présents ou représentés à l'Assemblée.

15.3. Pour une hypothèque ou garantie réelle à la charge du terrain, le quorum est de 75% des membres ayant droit de vote et la majorité requise est de la majorité absolue des membres présents ou représentés.

15.4. Pour toute autre aliénation, en particulier la vente, le quorum est de 85% des membres ayant droit de vote et la majorité requise est de 90% des membres présents ou représentés.

Article 16. **Dissolution**

16.1. La dissolution de l'Association ne peut être prononcée que par une Assemblée Générale convoquée à ce seul effet, sur un vote réunissant au moins les deux tiers (2/3) des membres inscrits au Club ayant droit de vote; la majorité requise est de 90% des membres présents ou représentés.

16.2. Si ce quorum n'est pas atteint, une seconde Assemblée Générale sera convoquée dans les quinze jours avec un ordre du jour identique.

16.3. Lors de cette seconde réunion la majorité requise est de 90% des membres présents ou représentés à condition que le quorum prévu dans l'Article 10 soit atteint.

16.4. La dissolution de l'Association et la liquidation de ses biens se déroulent conformément à l'article 9 de la loi du 1er juillet 1901 et au décret du 16 août 1901.

16.5. Un ou plusieurs liquidateurs sont nommés par l'Assemblée Générale et l'actif net, s'il y a lieu, est dévolu à un organisme ayant un but non lucratif, à une Association ayant des buts similaires ou à une oeuvre caritative choisie par les membres. Aucun des membres ne peut tirer, directement ou indirectement, le moindre intérêt financier personnel des opérations de liquidation.

Article 17. **Vote par procuration**

17.1. En tant que de besoin, pour les décisions visées aux articles Article 10, Article 11, Article 13, Article 14, Article 15 et Article 16 ci-dessus, le vote par procuration est autorisé conformément aux dispositions des Règles extra-statutaires (*Club Rules*).

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Président de l'Association



STANDARD ATHLETIC CLUB

SETTING THE STANDARD SINCE 1890

Association Loi de 1901

Club Rules

Version 2022

Preamble

The Club Rules complement the Statutes (in French, *Les Statuts*) to govern the functioning of the Club. They are “*Règles extra-statutaires décidés par les membres*” as mentioned in the Statutes.

It is the responsibility of the Management Committee and the members to ensure that the *Statuts* and the Club Rules are mutually consistent. E.g., if a vote is taken on a change to the Club Rules that leads to a contradiction with the *Statuts*, the AGM must vote on the corresponding amendment to the *Statuts*, as proposed by the Management Committee. Should one of the changes not be passed, both *Statuts* and Rules revert to the prior, consistent, wording.

1. Name

“STANDARD ATHLETIC CLUB”, situated at Route Forestière du Pavé de Meudon, 92360 MEUDON-LA-FORÊT.

2. Objective

2.1. In an international, English-speaking and friendly environment, the Club’s objective is:

2.1.1. The organisation, practice, promotion and development, for and adapted to children and adults, of the following sports: tennis, football, cricket, golf, squash, snooker, yoga and other sporting activities that the Management Committee feels appropriate;

- 2.1.2. To provide a regular sports training programme in one or more of the above disciplines, in order to prepare for official sporting events (competitive or non-competitive) organised at all levels (department, region, national, international);
- 2.1.3. To foster the physical, mental and social aptitude of all members, through sport;
- 2.1.4. To foster responsibility and civism, including by inviting members to take an active part in the running of the Association;
- 2.1.5. To create an environment for non-sporting activities such as bridge and chess.
- 2.2. The Association shall hold regular Assemblies, publish a regular newsletter, organise training sessions and participation in competitions, conferences and courses concerning sport and, in general, all exercises and initiatives consistent with its aims.
- 2.3. The Club ethos shall be one of mutual respect, fair play and sporting conduct among all members, in every aspect of Club life.

3. Membership

- 3.1. The Club shall comprise Full, Social, Single Sport, Institutional, Country, Temporary and Honorary Members.
- 3.1.1. **Full Members** are entitled to take part in all sports and social activities of the Club.
- 3.1.2. **Social Members** shall be entitled to use all facilities of the Club except those allocated to field sports, tennis and squash.
- 3.1.3. **Single Sport Members** shall be entitled to participate only in cricket or football or squash or fitness and may only attend the club for their sport. Use of the pool is not permitted.
- 3.1.4. **Institutional Members** shall have access to this class of membership via their affiliation with an international English-speaking institution (e.g., an Embassy or school). Where this affiliation represents the primary source of household income, this class of membership is also open to their immediate family (spouse, children). They shall be permitted to use facilities consistent with their class of Institutional Membership. The maximum number of Institutional Members shall be set and periodically adjusted by the Management Committee.

3.1.5. **Country Membership** shall be reserved for Club Members whose permanent domicile is outside Île de France. Country members shall not use the Club more than 6 times in one year. Failure to observe this rule may lead to reclassification or expulsion.

3.1.6. **Temporary Membership** may be conferred by the Management Committee in special cases (see Rule 9.1.4).

3.1.7. **Honorary Membership** may be conferred by the Management Committee on the basis of outstanding services rendered.

3.1.8. Within these categories and in particular for setting subscription rates:

3.1.8.1. anyone under the age of 5 years on January 1st is an Infant Member,

3.1.8.2. anyone over the age of 5 years and 0 days and under the age of 11 on January 1st is a Child Member,

3.1.8.3. anyone over the age of 11 years and 0 days and under the age of 18 on January 1st is a Junior Member

3.1.8.4. and anyone over the age of 18 years and 0 days and under the age of 35 on January 1st is a Young Adult or Student Member.

3.2. Application for Membership

3.2.1. Application for membership shall be proposed by one and seconded by another member of the Club.

3.2.2. Any application so proposed and seconded shall be submitted to the Management Committee for election by majority vote.

3.2.3. The Management Committee shall have absolute discretion to refuse any application without stating its reason for so doing.

3.2.4. Priority for membership shall be given to British and Commonwealth nationals.

3.3. Overall adult membership

The maximum overall adult membership shall be decided from time to time by the Management Committee, bearing in mind the adequacy of the Club facilities.

3.4. The Management Committee may set membership targets for nationalities other than British and Commonwealth and, subject to vacancies existing, may admit persons of other nationalities, with priority being given to spouses and dependants of British and Commonwealth members and to English-speaking members.

3.5. Every new member shall be provided with a copy of the English translation of the *Statuts* and the Rules of the Club.

3.6. The *Statuts* and Rules shall be available for download on the Club website in French and in English and posted on the Club noticeboard.

4. Management Committee (*Comité de Direction*)

4.1. The Club is governed on behalf of its members by the Management Committee.

4.2. The Management Committee shall comprise the Officers (*Bureau*) plus 4 members.

4.3. The Officers (*Bureau*) and their roles are:

4.3.1. the President

The President represents the Club in its interactions with third parties. The President may delegate this function subject to the approval of the Management Committee.

The President chairs the Management Committee and General Meetings.

If the President is unable to complete his/her term of office, the Club shall be represented by one of the Vice-Presidents. This position shall be offered first to the elder of the two. If both Vice-Presidents are unable to complete their term of office, the Club shall be represented by the Treasurer.

4.3.2. Two (2) Vice-Presidents.

4.3.2.1. The Vice-Presidents shall be responsible for managing the relationship with the Sections.

4.3.2.2. The precise division of responsibilities shall be approved by the Management Committee;

4.3.3. the Secretary. The Secretary shall be responsible for:

4.3.3.1. Preparing agendas and taking minutes of Management Committee meetings

4.3.3.2. Organisation of AGMs and EGMs

4.3.3.3. Preparing agendas and taking minutes of AGMs and EGMs

4.3.3.4. Handling member requests for information

4.3.4. the Treasurer. The Treasurer shall be responsible for:

4.3.4.1. Club finances, including accounting of all sums received and paid by him/her on behalf of the Club. Preparing the annual accounts to be audited and presented to the AGM. These accounts are verified by an auditor to be appointed at the AGM

4.3.4.2. The preparation of profit and loss and cash flow budgets, to be presented at the AGM, covering the current and subsequent calendar year

4.3.4.3. The Management Committee is empowered at any time to call on the Treasurer for a statement of the financial position of the Club

4.4. The other members of the Management Committee

Besides the Officers, the Management Committee shall comprise 4 members (hereinafter referred to as “Elected Members”).

4.5. Term

The members of the Management Committee shall be elected by the General Meeting at the AGM (or as the case may be, at the EGM), for the following terms:

4.5.1. President: 3 years

4.5.2. Any other member of the Management Committee: 1 year.

4.6. Nationality of the Management Committee

4.6.1. The President, Vice-Presidents and Secretary must be of British or Commonwealth nationality.

4.6.2. The Treasurer and up to three (3) of the remaining members may be of nationality other than British or Commonwealth.

4.7. Election of the Management Committee

Candidates for election as Officers and Elected Members shall be proposed and seconded in writing at least five days before the General Meeting and the Secretary shall, for this purpose, display a suitable notice in the Clubhouse.

If, however, there are not sufficient candidates duly proposed and seconded for election as Officers or as Elected Members, additional candidates for any vacancies remaining unfilled may be accepted at the General Meeting itself, notwithstanding the requirements of at least five days’ notice laid down in paragraph 4.7 of this Rule.

4.8. Notwithstanding the provisions of paragraph 4.7 of this Rule, an unsuccessful candidate for election as one of the Officers may stand as a candidate at the same General Meeting for membership of the Management Committee, as an Elected Member provided s/he was duly proposed and seconded as a candidate for election as an Officer in accordance with paragraph 4.7.

4.9. A member of the Management Committee who does not attend two out of five consecutive meetings without adequate excuse may be replaced at the discretion of the Management Committee.

4.10. If any Officer of the Club, or member of the Management Committee is unable to complete his or her term of office, the Management Committee shall be empowered to co-opt a member to replace him or her.

4.11. Information shall be given to members within 48 hours in case of changes in the membership of the Management Committee.

4.12. In the event that the composition of the Management Committee so evolves that fewer than 5 of its members were elected by a vote of members, the Management Committee shall call for an EGM at which an election shall be held to fill the co-opted or vacant seats on the Management Committee.

5. Management Committee Meetings

5.1. The Management Committee shall meet (physically or virtually) at least once a month, except during the summer holiday period when an interval of two months may elapse, its duties being to look after the general and financial interests of the Club.

5.2. Five members shall constitute a quorum at Management Committee meetings.

5.3. The Management Committee shall be empowered, on the basis of a simple majority vote:

5.3.1. to call an Extraordinary General Meeting at any time it may think fit, subject to due notice, and

5.3.2. to suspend or expel any Club Member for misconduct or non-compliance with the Rules. The suspended or expelled member shall have right of recourse at the next General Meeting. Such recourse shall not delay enforcement of the suspension/expulsion decision.

5.4. Minutes of all Management Committee meetings shall be posted in a location accessible to members, within 30 days of the said meeting.

5.5. All members present at Management Committee meetings shall conduct themselves according to principles of mutual respect and courtesy.

6. The House Sub-Committee

6.1. The House Sub-Committee shall be chaired by an Elected Member, selected in the first Management Committee meeting following the Management Committee elections. The House Sub-Committee shall comprise up to 5 members, selected by the House Sub-Committee Chair.

6.2. The function of the House Sub-Committee shall be:

6.2.1. General up-keep and standards of the Clubhouse and cloakrooms

6.2.2. Social events

6.2.3. Welcoming and integration of new members

7. Section Committees

7.1. There shall be Section Committees for Tennis, Cricket, Football, Squash, Golf, Bridge, Yoga, Snooker and Children's Activities, the members of which shall be elected for a period of one year at Section AGMs.

The Section Committees shall be coordinated by a member of the Management Committee.

The names of those elected shall be displayed in a location accessible to members and announced at the following Club AGM.

7.2. All requests for funds from the Club budget shall be submitted to the Club Treasurer by the relevant Section Committee. The Section accounts shall be received and validated by the Treasurer annually.

7.3. All Section accounts shall be under the control of the Treasurer.

8. General Meetings

8.1. The AGM (*Assemblée Générale Ordinaire* in French) shall take place before the end of June each year or, in exceptional circumstances, at a date no more than one year after the previous AGM.

8.2. At least four weeks of written notice shall be given to members of all Annual General Meetings.

The notice shall include the provisional Agenda for the meeting.

8.3. In the case of the AGMs, a copy of the accounts of the year under review shall be displayed on the notice board in the Clubhouse and circulated electronically to members not less than fifteen days before the meeting. They shall be supplied to any member on request before the meeting.

Together with the agenda, members shall be supplied with all relevant financial and statistical information necessary to enable the individual items to be fully debated at the meeting.

This will include the Forecast of Income and Expenditure and Cash Flow for the current financial year and the coming financial year, together with the proposed annual subscription rates for the following year.

8.4. Minutes of all General Meetings shall be drafted by the Secretary and shall be displayed on the notice board in the Clubhouse within a month of the meeting and circulated electronically.

The draft shall be taken as approved if no written objection as to their accuracy is received by the Secretary from attending members within a further month.

The draft Minutes and objections will remain on the notice board until the following General Meeting, at which there shall be a vote to approve the final version of the Minutes.

The notes and recordings made by the minute-takers during any General Meeting shall be preserved until the draft Minutes have been definitively approved.

8.5. EGM (Assemblée Générale Extraordinaire in French): In addition to the power given to the Management Committee to convene an Extraordinary Meeting under Rule 5.3.1, an Extraordinary Meeting shall be convened at any time at the request of not less than 10% of eligible voting members of the Club. Members shall be notified of the said request within 2 days of its receipt by the Secretary and they shall be informed of the meeting within fifteen days of notice of the request being received by the Secretary.

The meeting shall be held within forty-five days of such notification.

The number of days indicated above are maxima: In an emergency, the Management Committee may organise the meeting with shorter notice than these maximum periods. The minimum notice period for such an emergency EGM shall be 7 days.

8.6. All General Meetings shall be chaired by the President of the Club or in his or her absence, by a Vice-President of the Club.

All members other than Temporary, Country, Single Sport, Junior or Child Members shall be eligible to vote at such meetings.

8.7. Except as provided in Rule 10, the decisions of the AGMs, including the election of Officers, will be taken by simple majority vote of members entitled to vote who are present or represented by proxy at the General Meeting.

8.8. Members physically or virtually attending the meeting may cast up to three (3) votes by proxy.

8.9. General Meetings may be held physically, or virtually, or by some combination of the two means.

8.10. AGM/EGM Minutes for the past 10 years are available to members electronically and may be obtained on request from the Secretary.

8.11. Where questions of procedure are not covered in the Club Statutes or Rules, General Meetings will be governed by the latest edition of *Robert's Rules of Order*.

9. Club Finances

9.1. Fees and Subscriptions

9.1.1. An entrance fee shall be paid by all Adult Full and Social Members on joining the Club.

The amount of this entrance fee may vary according to the membership categories listed in Rule 3. The amount by category shall be determined by the Management Committee.

9.1.2. Annual subscription rates for a given year shall be determined at the AGM held during the previous year and shall remain in force until the subsequent AGM or any subsequent EGM which modifies them. Subscription rates may also be modified by an EGM.

9.1.3. Levies

Further income requirements in any year shall be subject to approval by members and should be considered as exceptional levies and not as subscription increases already agreed upon in the previous year.

9.1.4. Temporary Membership

Temporary Membership for a period of less than one year may be granted to *bona fide* visitors to France sponsored by two members and approved by the Management Committee.

Temporary Members shall have no voting rights in the affairs of the Club and shall pay subscriptions determined by the Management Committee.

9.1.5. Subscriptions are due on 1st September, except in the case of Single Sport Members of Cricket and Football. The Management Committee may offer Members the option to spread payments over the subscription year. For the avoidance of doubt, membership, except in the case of Single Sport, is for the full year and may not be cancelled during the subscription year. Any Member who wishes to resign during the year is required to pay the outstanding balance on their annual dues.

9.1.6. No member whose subscription is in arrears shall be entitled to any privileges of the Club or take part in any competitions connected therewith, and the Management Committee shall be empowered to suspend or expel any member whose subscription is not paid within three months of the due date.

9.1.7. The Management Committee shall have discretion over the organisation of events on Club grounds and the setting of entrance fees to such events for Members and non-Members. Where the event uses a substantial portion of the Club facilities the Management Committee may determine that entry to the Club is not realistically separable from entry to the event. In such cases, any entry to the Club (including for Members) would require payment of the relevant entrance fee. The number of such events requiring an entrance fee by Members shall be capped at no more than 4 per calendar year.

9.2. Decision rights

9.2.1. Any expenditure of up to €5000 shall be authorised by a minimum of the Treasurer or the President.

9.2.2. Any expenditure of between €5000 and €10 000 shall be authorised by a minimum of the Treasurer and the President.

9.2.3. Any expenditure above €10 000 shall require approval by a majority of the Management Committee.

9.2.4. Rules 9.2.1, 9.2.2, 9.2.3 notwithstanding, in the event that there is danger to life, or the Club risks significant additional expense from delay, any member of the Management Committee may approve expenditure up to €10 000. Examples of such situations include gas or plumbing leaks.

9.2.5. Labour costs and matters

9.2.5.1. The creation of any new employee post shall require prior approval by the Management Committee.

9.2.5.2. All hiring and firing of staff shall be subject to Management Committee approval.

9.2.5.3. Casual staff on an employment contract not exceeding 3 months may be hired with the approval of the President or the Treasurer.

9.2.5.4. The Management Committee shall have complete discretion to negotiate settlements with staff in the best interests of the Club.

9.2.6. Access by Members to financial information. All members shall have access to the following financial information:

9.2.6.1. Capital outstanding and term of all outstanding loans.

9.2.6.2. Audited accounts for the past 10 years.

9.2.6.3. Latest budgets (Profit and Loss and Cash Flow) for the current year.

9.2.7. Various.

9.2.7.1. In any financial year and if it judges that the overall financial situation permits, the Management Committee may undertake capital expenditure (“capital expenditure” meaning for this purpose only, money spent on acquiring new fixed assets or replacing existing assets) up to but not exceeding 20% of the previous year’s revenue (“revenue” meaning for this purpose only, the sum of subscription fees and entrance fees) without prior approval from members at a General Meeting.

9.2.7.2. In any financial year, any project involving capital expenditure in excess of 20% of the previous year’s revenue shall be submitted, together with a business case and financing plan, to a General Meeting for approval before funds are committed.

10. Amendments to Rules and posting of *Statuts* and Rules

10.1. Notification of any proposed amendment of the Rules by members or of changes to the Rules which also affect the *Statuts* shall be received by the Management Committee at least:

- 45 days for any change pertaining to the *Statuts* and to Rules 4 (Management Committee), 5 (Management Committee Meetings), 6 (The House Subcommittee), 8 (General Meetings) and 10 (Amendment Of Rules And Statutes)
- 30 days for any other Rule

before the date of the AGM or General Meeting or together with members' request for an EGM under Rule 8.5.

10.2. Full reasons for any proposed changes in the Rules shall be given.

10.3. The Rules as a whole, or any individual rule, may be altered, rescinded or added to at any General Meeting by the vote of above 50% of the members present or represented by proxy and voting at such a meeting.

10.4. However, for a change in the Rules which is also applicable to the *Statuts*, the majority required for changing the *Statuts* applies.

10.5. The *Statuts* and Rules shall be available for download on the Club website and posted on the Club noticeboard.

11. DAILY MEMBERS

11.1. The Management Committee shall establish and display regulations for visitors.

11.2. Members are allowed a reasonable number of visitors to the Club during the year

11.3. No individual visitor may visit the Club more than 6 times over the course of the year.

12. GROUNDS AND CLUB HOUSE

The grounds and the Club House in Meudon are central elements of the history and tradition of the Club. They shall therefore be considered by any Management Committee as the inalienable property of the Club.

13. RESPONSIBILITY

13.1. Club's Responsibility

The Club shall assume no responsibility for any accident which may befall a member or a visitor while on the Club premises or grounds, or in the practice of any sports, games or matches organised by the Club.

Nor shall the Club be held liable for the loss of any personal effects left on the Club premises or grounds.

13.2. Children

13.3. Parents shall be responsible for their children and for appropriate supervision of their conduct while on Club premises.

13.4. Parents shall be held financially liable for any damage caused to Club property by their children.

13.5. Animals. Dogs and other animals are not allowed on Club premises.

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